



VILLAGE OF WINNECONNE

The Community of Opportunity

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MINUTES

Village Board

Tuesday, September 16th, 2025, 5:30 pm

Village Board Room, 30 S. 1st St., Winneconne

Call to Order

Meeting called to order 5:31pm.

Roll Call: Olson (present), Bouras (present), Stelzner (absent), Janikowski (present), Krings(present), Miller (present), Boucher (present)

Pledge of Allegiance said in unison.

Public Hearing

Motion by Bouras, Second by Olson to open the public hearing to hear public comment on the issuance of a Special Event Vending Permit to the Winneconne Area Chamber of Commerce for Fall Fest 2025

Motion passes by voice vote 6-0-0

1st Call: No comment.

2nd Call: No comment.

3rd Call: No comment.

Motion by Olson, Second by Bouras to close the public hearing

Motion passes by voice vote 6-0-0

Regular Business

Motion by Bouras, Second by Janikowski to approve consent agenda and payment of bills:

- August 31, 2025, Treasurer's Report/Budget Comparisons
- August 2025, Check Register

Motion passes by roll call vote: Miller (aye), Olson (aye), Bouras (aye), Janikowski (aye), Krings (aye), Boucher (aye) 6-0-0

Motion by Miller, Second by Krings to approve August 19th, 2025 Village Board meeting minutes with amendment of Historic Preservation committee report to "July" from "August"

Motion passes by roll call vote: Miller (aye), Olson (aye), Bouras (aye), Janikowski (aye), Krings (aye), Boucher (aye) 6-0-0

Communications

Public Participation

John Broderick - 200 Twin Harbor Drive

Mr. Broderick spoke to the Board regarding the Marble Park reimagination plan; the first phase of the project is estimated at \$2.55 million, with \$2.2 million already raised, most of which was done silently, in addition to the Village's financial commitment. According to Mr. Broderick, he is significantly certain regarding a donation for the beach house and pavilion. Once that donation is confirmed, the team plans to engage Rettler Corporation for civil engineering services. Questions were raised about the appropriate process to present

the drawings to the Village Board. Administrator Fuller will send the procedural details to Mr. Broderick to ensure the review process is properly followed. The project will go through the Planning Commission before reaching the Village Board for final consideration. Mr. Broderick requested a copy of the Village's financial Memorandum of Understanding (MOU), and the Administrator confirmed he can send a signed copy to Mr. Broderick.

Administrator's Report

- **Business Update**

- During closed session later in the meeting, Administrator Fuller will provide an update and discuss details regarding the offer for the Village-owned waterfront property.
- This month, Administrator Fuller met with a prominent regional builder to discuss development opportunities previously identified by the Planning Commission. Updates and more detailed information are expected to be presented at the next Village Board meeting.
- Administrator Fuller and staff also met with the Chamber of Commerce to discuss the level of support needed for Fall Fest 2025, including road closures, policing, and items related to the Special Event Vending Permit process.
- A meeting with Waste Management is scheduled for Thursday. A related resolution appears on the agenda for consideration.
- With the hiring of a full-time Customer Service Representative, the Village will transition to full-time office hours beginning September 29th. The updated hours will be Monday through Thursday from 9:00 AM to 4:00 PM, and Fridays from 9:00 AM to 1:00 PM. Office hours may be expanded during tax season and other high-traffic periods.
- The Treasurer has ordered new laptops to better support email access and review of meeting materials. The initial devices received were not compatible with required software. The replacement laptops are expected to arrive Friday and be fully operational by next week.

- **Operations Update**

- The focus of year 2 of the current administration is on process improvement. The team is actively working to develop and expand internal policies that better support day-to-day operations.
 - Since January, the team has developed 61 Standard Operating Procedures (SOPs), policies, and informational guidelines. These documents provide clarity and help ensure that new staff members understand the expectations and responsibilities of their roles.
- Fleet management remains an ongoing operational focus, with continued evaluation of needs and future planning.
- Work is underway on the draft 2026 Village budget, with updates to be provided as key components are finalized.
- An update on EMS operations will be provided by Trustee Bouras during the Committee Updates section of the meeting.
- There are currently two open positions posted: one for Director of Public Works and another for a Field Supervisor, which have received 30 and 12 applications, respectively.

- **Key Meetings & Events**

- The budget workshop with the Village Board is scheduled for the end of the week to review preliminary figures and discuss fiscal priorities for the coming year.
- The Administrator will be meeting with Greater Oshkosh Economic Development Corporation (GOEDC) on Wednesday to discuss grant opportunities, including recent changes to the Community Development Block Grant (CDBG) program, particularly regarding matching requirements.

- **Finance Update**

- Currently operating at 54.3% – about 5% less than last year at the same time.
- The budget workshop is scheduled for Friday, where guidance from the Village Board will assist in refining the draft budget ahead of the Personnel and Finance Committee's review in October. The final budget presentation is anticipated in November.

Committee Reports

Beautification – Trustee Stelzner was not present; if interested in Beautification Committee reports, contact Trustee Stelzner directly.

Cemetery Board – Cemetery Board did not meet in September.

Fire District – The District presented updates on the proposed budget, in addition to recent building repairs. It was reported that the southwest corner of the building had settled, requiring block removal, installation of a new support bracket, and reapplication of the brick. Preparations are underway for the kindergarten fire prevention event scheduled in October. The team will also participate in Fall Fest, which will include a Touch-a-Truck event. As part of ongoing training, personnel will tour the remodeled middle school to become familiar with the new layout for emergency response purposes. A \$12,000 increase in the proposed budget for the upcoming year was discussed.

Historic Preservation – The Historic Preservation Committee met on August 21st and discussed the potential to identify any buildings that may qualify for historical designation. The discussion also included a review of the requirements and steps necessary to pursue official recognition or listing as a historic place.

Library – The Library Board met last Monday to wrap up the summer season and review program outcomes. The summer reading program saw strong participation. In addition, over 400 children were served through the summer lunch program. Looking ahead, the 2026 summer reading theme will be "Dinosaurs." The library continues to collaborate with other Winnefox libraries through director-led webinars aimed at generating new ideas and identifying cost-saving strategies. A new mural has been installed on the back of the flower shop, and the Beautification Committee has reached out to other local businesses to encourage additional community art and enhancement projects. The Library Board and Director are also in the process of updating internal policies, including the computer use and Wi-Fi policies. September is National Library Card Sign-Up Month, and the library is currently holding a food drive to support the Winneconne Area Community.

Parks - The Parks Committee convened on September 11th to review ongoing initiatives and upcoming projects: Marble Park Fundraising: Efforts continue with active contributions being received. Community Support: The Village extends its gratitude to the Winneconne Men's Club for donating two concrete picnic tables, one has been placed on each fishing pier. Electric Boat Wash Station: Delivery has been completed; installation will proceed

following finalization of the project outline. Lake Winneconne Barn Renovation: Siding installation is underway. The Committee approved BMD Concrete Innovations to remove the existing patio and install a new stamped concrete patio. The next Parks Committee meeting is scheduled for October 7 at 5:30 p.m.

Personnel & Finance – The committee met last Monday with a focus on budget preparation. Discussions included personnel-related actions, which were addressed in closed session.

Plan Commission- The commission met last Monday to discuss multiple items including accessory building ordinances and economic development strategies.

Public Safety – Chief Sauriol share that preparations are underway to support the upcoming Fall Fest, including participation in the Touch-a-Truck event. The committee also discussed ongoing issues at the compost site. Concerns were raised regarding improper use, including the dumping of large, unauthorized items. To address this, an educational post will be shared on Facebook to inform residents about relevant ordinances. Police are conducting periodic spot checks at the site, and violations will result in automatic citations.

Additionally, surveillance cameras are active at the location.

EMS – Trustee Bouras provided an update from the SWEMS Board meeting, noting a brief standstill in progress. Architects have been consulted to review and scale blueprints.

Discussions are ongoing regarding mutual aid coordination. The next meeting is scheduled for next Wednesday.

Public Works – The Public Works Committee met on September 9th to review current infrastructure projects and discuss future planning: 6th Avenue Street Construction: Paving is now complete. The binder layer was finalized at the previous board meeting. Ash Tree

Status: An update was provided on the ash trees that remain standing on village terraces.

Capital Improvement Planning: Continued discussion focused on upcoming street construction projects as part of the Village’s Five-Year Capital Improvement Plan (CIP).

Fall Fest Support: Scheduled for October 4th, the Village will assist with road closures, garbage and parking to support the event. The next Public Works Committee meeting is scheduled for Monday, October 6 at 10:30 a.m.

Old Business

None.

New Business

Consideration and action to introduce RES-2025-001 to vacate the right-of-way between parcel 191040801 and 1910421 on South 1st Street

The resolution was introduced. No motion necessary for the introduction of the resolution, and as such, no vote was taken.

Consideration and action to introduce RES-2025-002 to vacate the right-of-way between parcel 1910835 and 1910650 on North 7th Street

The resolution was introduced. No motion necessary for the introduction of the resolution, and as such, no vote was taken.

Motion by Olson, Second by Krings to approve the renaming of a portion of Wolf Run to North 14th Avenue through Resolution RES-2025-003

RES-2025-003 was presented to rename the public road currently known as “Wolf Run” to “North 14th Avenue” to promote consistency with the Village’s street grid and improve wayfinding. The Village Clerk will update all relevant records and notify necessary agencies.

Motion passes by roll call vote: Miller (aye), Olson (aye), Bouras (aye), Janikowski (aye), Krings (aye), Boucher (aye) 6-0-0

Motion by Janikowski , Second by Krings to approve a Special Event Vending Permit to the Winneconne Area Chamber of Commerce for Fall Fest 2025 through Resolution RES-2025-004

The Winneconne Area Chamber of Commerce has completed all necessary steps to be approved for a Special Event Vending permit, including providing a list of all vendors, all of which have been verified by the Winnebago County Health department as having active licenses, a map of the designated vending areas, and payment of associated fees.

Motion passes by roll call vote: Miller (aye), Olson (aye), Bouras (aye), Janikowski (aye), Krings (aye), Boucher (aye) 6-0-0

Motion by Krings, Second by Bouras to approve Resolution RES-2025-005 authorizing the non-renewal of residential waste and recyclable material collection contract with Waste Management

Administrator Fuller reported an increased number of complaints in 2025 regarding waste services. The resolution (RES-2025-005) was presented to allow the Village to formally notify Waste Management of its intent to transition to a new provider. One quote has already been received to provide waste removal services for 2026; the Village anticipates receiving more. The Village will proceed with sending a notice to Waste Management, in accordance with the required 90-day advance notice period, if the resolution is approved.

Motion passes by roll call vote: Miller (aye), Olson (aye), Bouras (aye), Janikowski (aye), Krings (aye), Boucher (aye) 6-0-0

Motion by Bouras, Second by Miller to award AJ Inspection Services as the village building inspector

Administrator Fuller shared that longtime building inspector Marty Johnson’s son, Andrew Johnson “AJ”, is requesting to take over inspection duties for the Village, with Marty remaining on for support over the next few years. The new contract mirrors Marty’s previous agreement, with the same pricing model—approximately 90% of fees going to AJ and 10% to the Village. While McMahan has been a valuable partner, their inspection services are significantly more expensive, in part due to their time-and-materials billing model.

Motion passes by roll call vote: Miller (aye), Olson (aye), Bouras (aye), Janikowski (aye), Krings (aye), Boucher (aye) 6-0-0

Motion by Olson, Second by Bouras to reject the WPPA tentative agreement

The discussion began with Administrator Fuller's briefing to the Board on the Tentative Agreement with the Police Union. In accordance with the memo, this tentative agreement reflects a balanced compromise. The Board sought to close the 19% gap in entry-level wages while keeping tenured employees at or slightly above market levels. The union pushed for uniform increases across all pay scales. The final structure achieves both objectives, narrowing the entry-level disparity and maintaining competitive pay for experienced staff. While the board's targeted wage proposal was declined, the parties agreed to a uniform 5% annual increase over four years, totaling a 20% adjustment. The discussion included the agreement term, work week/schedule, compensation and insurance contributions.

Attorney Wade explained that bargaining teams have come together and are obligated to present the agreement, though the Village is not required to accept it. It was noted this offer differs from the initial offer, which was more aligned with the current step program and wage study showing tenured positions closer to market averages, while entry-level roles had larger gaps. Attorney Wade clarified that the proposed 5% increase is slightly higher than typical settlements of 3-4%. Trustee Miller asked if the new work schedule increases part-time staff requirements, and Chief Sauriol confirmed it does not.

Treasurer Schoenberger provided an update on health coverage, noting that while the Village uses the ETF (Employee Trust Fund) for insurance, other municipalities may use different providers with varying coverage percentages. Treasurer Schoenberger had previously reviewed insurance comparisons with similar communities, focusing mainly on non-union employees, noting the City of Omro covers over 80% of costs based on his study. Trustee Olson remarked that most municipalities appear to be enrolled in ETF.

Administrator Fuller clarified that ETF insurance is based on the county in which the municipality is located, and all municipalities are required to choose the lowest-cost plan available in their region. He noted challenges with ETF, including the lack of demographic considerations such as age and usage, which are typically factored into private sector plans. The Village has explored alternative options through USI, a health care brokerage, but ETF provides greater predictability and stability. It was also noted that when the City of Omro moved away from ETF to a private provider, they were required to pay a fee to rejoin the ETF. Additionally, ETF does not release the data needed to effectively shop around in the private market.

Motion passes by roll call vote: Miller (aye), Olson (aye), Bouras (aye), Janikowski (no), Krings (aye), Boucher (aye) 5-1-0

Motion by Bouras, Second by Krings to move into closed session pursuant to Wisconsin State Statute 19.85(1)(c) to consider employment, promotion, or performance evaluation data of public employees

Motion passes by roll call vote: Miller (aye), Olson (aye), Bouras (aye), Janikowski (aye), Krings (aye), Boucher (aye) 6-0-0

- Approval of Closed Session Minutes from August 19th, 2025
Motion by Krings, Second by Miller to approve the meeting minutes.

Motion passes by roll call vote: Miller (aye), Olson (aye), Bouras (aye), Janikowski (aye), Krings (aye), Boucher (aye) 6-0-0

- Update on DPW progress & job posting of FS, DPW reflections

Continue in closed session under Wisconsin State Statute 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session

- Review initial offer of the village owned waterfront land

Motion by Bouras, Second by Olson to move into open session

Motion passes by voice vote 6-0-0

Confirm next meeting

Tuesday, October 21st, 2025, 5:30 pm – Village Hall Board Room

Adjourn

Motion by Krings, Second by Olson to adjourn the meeting

Motion passes by voice vote 6-0-0

Meeting adjourned at 7:45pm